

Fairfield Estates Homeowners Association, Inc.

Architectural Control Committee Approval Request Form

NAME: _____

STREET ADDRESS: _____

PHONE NUMBER (S): _____

E-MAIL ADDRESS: _____

The Declaration of Covenants, Conditions and Restrictions (the "Deed Restrictions") for the Fairfield Estates HOA specifies that all improvements as defined in the Deed Restrictions must be approved in writing by the Architectural Control Committee before their improvement begins (9.1). To assist in your compliance with this restriction, please complete the following form and submit it with your plans and specifications for the proposed improvement.

The plans and specifications to be so submitted will not be considered complete without all of the following items (unless waived by the Committee).

- A plot plan or survey showing the location and dimensions (including elevation) of all existing and proposed Improvements.
- Existing and finished grades shall be shown at Lot corners and at corners of proposed improvements. Lot drainage provisions shall be indicated, as well as cut and fill details, if any appreciable change in the Lot contour is contemplated.
- The structural design, exterior elevations, exterior materials, colors, textures and shapes of all improvements shall be described, along with any diagrams or representations necessary to depict all proposed exterior illumination (including location and method), utility connections and fire protection systems.
- Estimated time frame for completion of project: _____
***Upon approval, construction must begin within 60 days of approval and completed within 90 days of start date. 1**

APPROVAL REQUESTED (check all that apply):

- | | | |
|---|---|---|
| <input type="checkbox"/> BASKETBALL GOAL | <input type="checkbox"/> SATELLITE DISH | <input type="checkbox"/> FENCE |
| <input type="checkbox"/> IRRIGATION SYSTEM | <input type="checkbox"/> SWIMMING POOL | <input type="checkbox"/> DECK/PATIO |
| <input type="checkbox"/> OUTBUILDING/STORAGE SHED | <input type="checkbox"/> PLAYSCAPE | <input type="checkbox"/> LANDSCAPING |
| <input type="checkbox"/> HOME REMODELING | <input type="checkbox"/> TENNIS/SPORT COURT | <input type="checkbox"/> DRIVEWAY EXTENSION |
| <input type="checkbox"/> OTHER (specify) _____ | | |

DESCRIPTION OF IMPROVEMENT (continue onto additional pages, if necessary):

ATHLETIC EQUIPMENT (include diagram showing location of equipment):

Make and model of equipment being installed _____

FENCE (include diagram showing position of fence relative to streets and houses):

Fence material (i.e., cedar picket, wrought iron, ...) _____

For wood pickets, do the pickets face public streets (check one) Yes No

SATELLITE DISHES (include diagram showing location of dish):

Diameter of satellite dish _____

Will not be visible from nearby streets (check one) Yes No

Will not be visible from adjoining lots (check one) Yes No

TEMPORARY STRUCTURES, OUTBUILDINGS OR STORAGE SHEDS:

Dimensions of the outbuilding's pad _____

Greatest height of outbuilding and support structure (measured from ground) _____

Height of privacy fence enclosing outbuilding _____

Exterior and roofing materials consistent with residence (check one) Yes No

Outbuilding will observe setback lines and easements (check one) Yes No

***Important notice:** *In addition to Association approval, City and County requirements must also be met. Please inquire the City/County regarding their requirements.*

Submit your request to:

**Attn: Fairfield Estates HOA
C/O 4Csons
4760 Preston Rd
Ste 244 - PMB 238
Frisco, TX 75034**

To submit request (including plans and specifications) by FAX: 972-377-2442 or email: todd.gschwend@4csonsgroup.com

Request must be submitted at least 30 days prior to beginning construction on the improvement.

NOTE - inclusion of an e-mail address authorizes the Architectural Control Committee to use electronic mail for official responses on this request.

** Construction must commence within **60 days** of approval or approval will deem **void****

PROPERTY OWNER SIGNATURE

For AC Use Only:

Following a review of your submittal for approval, the AC:

approves your request

approves your request with the following conditions:

disapproves your request at this time because of the following variances from the CCR's and guidelines established by the AC:

Signature: _____